



Knowsl@y Council

Mid-Year Application

Admission to a Knowsley School

NAME OF SCHOOL REQUESTED

.....
.....

FOR OFFICE USE	
DATE RECEIVED /
DTBS /
SCHOOL /
PMM /
SEN /
LAC /
CASE FILE /
ON ROLL DATE /
EMS UPDATED /

Pupil Details

First Name(s) Surname

Date of Birth / / Boy Girl

Current/previous* school

* if previous, date of leaving / / Year Group (eg. Y3, Y8) Y.....

School address

Pupil's home address

..... Post Code

Parent / Carer Details

Mr / Mrs / Miss / Ms First Name Surname

Parent / Carer Address (if different from above)

.....

Post Code Daytime contact tel no.

Further Details

Does your child have a Statement of Special Educational Need? Yes No

Has your child been **permanently** excluded from school? Yes No

If yes, please state **when** and **from which school** / /

Is the pupil a child in Public Care ('Looked after')? Yes No

(Social Services will be involved)

Brothers & Sisters:

Are there any brothers or sisters on roll at requested school? If so, please give name and date of birth

..... Date of birth / /

..... Date of birth / /

..... Date of birth / /

You can state your reasons here, eg. If there are any *exceptional* welfare or medical reasons for applying, please state them here and attach professional evidence, such as from a hospital consultant. If your child is on roll at another local school, why are you seeking a move? You can attach additional sheets if required.

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Please note: transfers between local schools normally take place at the beginning of a term.
(This does not apply to students not currently on a school roll)

If applying to Halewood, Cronton, St Gabriel's, St Mary and St Paul's or Huyton with Roby Church of England primary schools, please contact the school as there is an additional form to complete.

If you are a Catholic family, applying to a Catholic school

Which Catholic parish do you live in?

Is your child a baptised Catholic? (please tick)

Yes

No

If so, in which parish did the baptism take place?

*If applying for a Catholic school and you are **not** a Catholic family, check with the school what evidence, if any, you need to provide, re. commitment to the Catholic ethos of the school, etc.*

Parent / Carer's Signature

I have parental responsibility for the young person named above. I confirm all the information given is accurate. I understand a place may be withdrawn if it is offered on the basis of false information.

Signed

Date / /

Please return this form to the school without delay. You will receive a written response.

If you cannot be offered a place, you will be told of your right of appeal and how to access it.

If you cannot be offered a place at this school, are you interested in any other Knowsley school?

If so, name school(s) here

Section for school to complete

IMPORTANT: Date form received in school / /

VA schools only: Place offered & offer letter sent

Date / /

Start Date / /

or Place not offered & appeal letter sent

Date / /

No. in year group

Com/Ctd schools: Place offered & offer letter sent

Date / /

Start Date / /

or No place available

No. in year group

(LA will send refusal letter)

Does this pupil have a CAF?

Yes

No

Now return this completed form to Admissions & Exclusions Team without delay

Thank you

For Admissions and Exclusions Team Use Only

Contact for advice

Placement & Monitoring Officers, Admissions & Exclusions Team, Huyton Hey Road, Huyton, Knowsley, Merseyside, L36 5YH

Tel: 0151 443 3299 Fax: 0151 449 3852